



Pembina Valley Minor Hockey Association

2007-2008

Section 1 - Constitution

That where the provisions of this Constitution, By-Laws, or Regulations are inconsistent with the Constitution, By-Laws, and Regulations of the Canadian Hockey Association and Hockey Manitoba, the CHA and the Hockey MB Constitution, By-Laws and Regulations shall prevail.

Article I: Name

The name of the organization shall be the Pembina Valley Minor Hockey Association (P.V.M.H.A)

Article II: Aims

- 1) To encourage, develop and foster amateur hockey throughout the Pembina Valley Region.
- 2) To encourage among those adults interested in Minor Hockey, the concept that hockey ability is secondary to the boys/girls themselves. It is the right of every child to have **equal** opportunity to play.
- 3) To promote the healthy concept of competition among all teams involved. It is the aim of the association that the concept of winning be on an equal footing with the concepts of co-operation, sportsmanship, enjoyment and friendship, said concepts to be promoted by the parents, coaches and managers.
- 4) To coordinate efforts with Hockey MB and CHA to offer Hockey programs.
- 5) To organize a league which provides meaningful opportunities for players to develop their hockey skills including athletic ability, sportsmanship, leadership and character.
- 6) To organize matches to determine representation at the provincial championships.
- 7) To enforce the rules of the game of hockey as adopted by the Pembina Valley Minor Hockey Association and Hockey Manitoba and to assist teams/centers in resolving disputes.

- 8) To facilitate the formation of a Pembina Valley Hawks “AAA” Midget team.
 - (a) The Director of the Pembina Valley Minor Hockey Association Executive or his delegate shall be a member of the Pembina Valley Hawks AAA Midget Executive, since said team falls under the jurisdiction of the Pembina Valley Minor Hockey Association.
 - (b) All executive minutes and annual reports to be mailed to the P.V.M.H.A. Director
 - (c) Registration and release of all players shall follow the Hockey Manitoba guidelines for AAA Midget with the exception of Central Plains. This applies to players choosing to play with the Central Plains Capitals only. It does not apply to other regions.

- 9) To recognize volunteers who contribute to the development of amateur hockey through the Dr. Letain Memorial Award.

Article III: Membership

The boundaries of the Pembina Valley Region and the communities involved is established by Hockey Manitoba.

The Pembina Valley Minor Hockey Region is comprised of the following centers: Altona, Carman, Elm Creek, Holland, ,Morden, Notre Dame, Roland, Rosenort, Treherne, Winkler, Gretna, Miami, Swanlake along with the following Amalgamated Communities:

Manitou/Somerset

MSJ – Morris/St.Jean

Southern Steelers

Macdonald Hockey – Starbuck/Oak Bluff/Sanford/Domain

Rock Lake – Cartwright/Clearwater/Crystal City/Pilot

Mound/ Baldur

Amalgamated communities will be allowed one (1) vote.

League Meetings/Annual/Semi Annual Meetings

1. The community representatives will be eligible to vote at all Regional meetings on all motions.
2. Any center/town that has not paid its fees shall not be entitled to vote at any league meetings until said fees are paid.
3. Notice of the Annual Meeting will be given not less than 14 days prior to the meeting. An Annual Meeting cannot be held unless all of the members/associations have been notified.
4. A rostered team rep must be in attendance in order to vote on league issues.

Article IV: Regional Executive

1. The Executive of the Pembina Valley Minor Hockey Regional Association shall consist of:

	<u>Terms of Office</u>
a) The Director	1 Year
b) Vice Director	1 Year
c) Vice Director and Female Rep	1 year
d) Secretary – Treasurer	Appointed by Executive
e) 2 -League Convener	2 yrs (even years)
f) 2- League Convener	2 yrs (odd years)
g) Referee-in-Chief/Referee coordinator	Appointed by Hockey MB
h) Development Coordinator	Appointed by Executive
i) Coach Mentor	Appointed by Executive
2. Members of the Board are elected at the Annual Meeting. Duties of the newly elected executive will commence following the Hockey Manitoba Annual Meeting.
3. Voting – Executive Meetings
 - a) The Director will be allowed to vote only if a tie occurs.
 - b) The Regional Executive shall have full voting powers.
4. Meetings
 - a) Regular meetings shall be held monthly from September –April or at the call of the Director
 - b) Annual Meeting will be held prior to Hockey Manitoba’s Annual Meeting (April).
 - c) The Semi Annual Meeting will be held no later than the third weekend in October.
 - d) Quorum for the Regional Executive meetings shall be five (5) voting members. 6 if 10 member exec.

Article V: Finances

1. Any two of the Director, Vice Directors and the Secretary – Treasurer may act as signing officers.
2. The financial year shall run from September 1 – August 31.
3. The financial records shall be audited and presented at the semi-annual meeting.

Article VI: Amendments to the Constitution and By Laws

The Constitution may be amended or revised by a two-thirds vote of the total members and executive eligible to vote at the Annual or Semi Annual Meeting.

Section 2 – Duties of the Members and the Regional Executive

- 1) **Director**
 - a) To chair all Regional Executive meetings of the Pembina Valley Minor Hockey Association.
 - b) To represent the P.V.M.H.A. as the Hockey Manitoba Director for the Region.
 - c) To issue suspensions on all match penalties and gross misconducts called on players from within the Region as per Hockey Manitoba guidelines.
 - d) To give guidance and direction to the members of the Regional Executive and the general membership of the P.V.M.H.A
 - e) To secure nominees for the Regional Executive together with the Vice Directors and the Regional Representatives.
 - f) To act as Director of the Pembina Valley League

- 2) **Vice Director**
 - a) To chair Regional Executive meetings of the P.V.M.H.A. in the absence of the Director
 - b) To represent the P.V.M.H.A. as the Hockey Manitoba Vice Director for the Region.
 - c) To secure nominees for the Regional Executive with the Director
 - d) To serve in any capacity, or assist any member of the Regional Executive, as assigned by the Regional Executive.
 - e) One vice-director to be responsible for female hockey.

- 3) **Secretary - Treasurer**
 - a) To serve as treasurer for the P.V.M.H.A., this to include having financial records of the P.V.M.H.A. audited on an annual basis.
 - b) To serve as secretary for the P.V.M.H.A. and as such handle all official correspondence and record minutes of all Regional Executive meetings.

- 4) **League Conveners**
 - a) To supervise their divisions and report to the executive any problems relating to the rules and regulations of the P.V.M.H.A.
 - b) To secure nominees for the Regional Executive together with the Director and Vice Directors.
 - c) To serve in any capacity, or assist any member of the Regional Executive, as assigned by the Regional Executive.
 - d) To act as convener for competition in the P.V.M.H.A for the league and Hockey Manitoba play.

- 5) **Female Representative/Vice- Director**
 - a) To assist centers or associations with the formation of new teams.
 - b) Work cooperatively with other organizations in regard to the development of female hockey.
 - c) To serve in any capacity as directed by the Regional Executive.
 - d) May represent P.V.M.H.A. at Hockey Manitoba Meetings

- 6) **Referee-in-Chief/Referee Coordinator**
 - a) To work to improve the quality of officiating in the region by organizing official clinics and assessing officials throughout the region.
 - b) To assist and advise the Regional Executive on matters pertaining to rules and officiating.
 - c) To attend, on behalf of the P.V.M.H.A. any meetings or clinics as requested or required by Hockey Manitoba.
 - d) To work closely with Hockey Manitoba and P.V.M.H.A. in regard to the ongoing process of clinics, supervision, evaluations and promotion.

- 7) **Development Coordinator**
 - a) To be responsible for the arranging of coaching, timekeeping, and other developmental programs.

- 8) **Coach Mentor**
 - a) To provide associations coaching resources and assistance as required.

- 9) **Responsibilities of Centers/Associations**
 - a) To be eligible to vote associations must supply all team and executive contacts to the Secretary-Treasurer by the semi-annual meeting, plus a performance bond if applicable.
 - b) Appoint a center/association representative to represent their members to the Pembina Valley Minor Hockey Association.
 - c) Appoint a registrar who will be responsible for all matters pertaining to the registration for the center/association.
 - d) Carry out all rules and regulations.
 - e) Shall make sure that all Hockey Manitoba rosters are submitted to the Regional registrar before any games are played, including exhibition. All rosters to be submitted through their representative, or their appointee, and all communication with the Regional Registrar in regards to rosters is to be done through their representative to the Pembina Valley Minor Hockey Association.
 - f) Shall send minutes of their Association's Annual Meeting to the Regional Executive.

Section 3 – Guidelines Pertaining to the Operation of the Region

The Pembina Valley Minor Hockey Association shall adhere to the guidelines pertaining to each Region as dictated by Hockey Manitoba and the Canadian Hockey Association.

1. Player Categories and Registration shall follow the guidelines established by Hockey MB.
2. For every team registered in the Pembina Valley Minor Hockey Association.
 - 1)
 - i. All players must be registered on CHA rosters. Rosters are to be returned to the Pembina Valley Minor Hockey Association registrar before any games played, including exhibition.
 - ii. Failure to comply with above will result in loss of bond and game forfeiture plus **\$150.00** fine for each individual team failing to comply with the above.
 - 2) All players whose birth certificates are not on file at the league office are to provide a copy of said birth certificate upon registration. Failure to provide a copy of birth certificate may result in player being declared ineligible for play until the birth certificate is received. Roster will not be approved until all birth certificates are received. In the event that a birth certificate is not available, a Manitoba Medical card is valid.
3. *Pembina Valley Representatives for Provincials*
 1. The P.V.M.H.A. shall run regional play offs in every category to determine who will represent Pembina Valley in the Provincial Hockey Manitoba Tournaments.
 2. Play off format will be decided by the Regional Executive and will be either 2 out of 3 format or tournament style.
 3. West/East for first game. For the **2007-2008** season, in the league interdivisional finals and the league and Hockey Manitoba regional finals, the team from the West shall have the option of the first game. This format will revert back and forth on a yearly basis. For amalgamated communities, the determining factor to determine East West shall be the declared home center.
 4. For affiliate players in the Hockey Manitoba play-offs refer to the registration for Minor Hockey affiliation in the Hockey Manitoba Rules and Regulations handbook.
 - (i) Length of games shall be as per league rules. Game sheets to be forwarded to the convener of said age group

- (ii) Teams **must** notify convener of 3 agreed upon dates. Those dates may only be changed due to weather or mutual agreement. Failure to comply may result in default or disqualification of offending team.
- (iii) Officials Guidelines as per Hockey Manitoba handbook.
- (iv) Certified officials must be used and must have certified in the current season, at least one official to be Level III.

Any town not registered with P.V.M.H.A. is ineligible for Hockey Manitoba Play-Offs.

Section 3 – Guidelines Pertaining to the League

In addition to the guidelines outlined by the Region, as established by Hockey Manitoba and the Canadian Hockey Association, the Pembina Valley Minor Hockey Association has established the following guidelines:

Article I. Participation in Pembina Valley League

1. The Teams designated to each division shall be determined prior to Semi Annual Meeting.
2. League divisions may be East and West, Northeast, Southeast, Northwest, Southwest, where necessary. Team placement must be made prior to team semi-annual meeting Exceptions to placement regulation will be entertained and voted on at semi-annual meeting by the membership/Associations with teams participating in that category including out of region teams.
3. Any center wishing to participate in the Pembina Valley Minor Hockey Association League may do so provided all players from that town are on approved rosters. Teams from the Pembina Valley Region, who are in good standing, will be automatically accepted. Admission of teams from outside the Region into the P.V.M.H.A. for league play will be subject to acceptance by membership at the Annual or Semi Annual Meeting.
4. Teams wishing to leave the Pembina Valley Minor Hockey League must secure permission from the Regional Executive prior to the Semi-Annual Meeting.

Article IV. Ineligible Players

1. A team who plays an illegal player, such as
 - using a false name
 - using a suspended player

-affiliating over a total of 11 skaters for Novice and Atom, 13 for Pee Wee, and as per MAHA handbook for Bantam and Midget, a player older than his age classification shall be liable for suspension, forfeiture of all games played with said player, and loss of bond. The coach himself will be suspended until Regional Executive rules on said matter.

Article V. Fees

1. An entry fee will be assessed for each team registered, payable at the league scheduling meeting to the Secretary-Treasurer. The fee will be established by the Regional Executive at the Annual Meeting.
2. A performance bond of **\$150.00** will be assessed to every association participating in the League.
3. All fees are to be paid at the scheduling meeting. Failure to do so will result in the town being ineligible for league play until fees are paid.

Article VI. Protests/Appeals

1. All protests or appeals to be accompanied by \$200.00, 50% of said fee to be returned if protest or appeal is upheld. Protest of appeal with fee, to be postmarked no later than 72 hours after the game or dispute, and to be mailed to the Director. All protests or appeals must be submitted by the Association President. The Director shall not consider or accept protests or appeals on the phone. Centers involved in the protest or appeal may be asked to attend protest or appeal meeting. The Regional Executive will appoint a protest committee.

Article VII. Special Rules for Affiliation for Pembina Valley Minor Hockey Association

1. In league play, any player may move to a higher category during season to make a team total of eleven (11) skaters for Novice and Atom, thirteen (13) for Pee Wee and seventeen (17) skaters for Bantam/Midget. Any player who plays as an affiliate (AP) for a higher category team for more than six (6) league games **including playoffs**, shall be ineligible for further competition with the lower division team in League or League play-offs. This is appeal able to the convener/executive **by the Associations President only**.

For teams with only one goaltender, they may dress an affiliate goalie even though the total number of players is twelve (12) for Novice and Atom, fourteen (14) for Pee Wee and follow the Hockey Manitoba rules as outlined in the Hockey Manitoba handbook for Bantam and Midget.

2. To be eligible to play with their rostered team in the P.V.M.H.A. playoffs, a player has to participate in at least 50% of league games with the team they are rostered on.

League Game Rules

Initiation:

- 1) The Initiation Program offered by Hockey Manitoba is mandatory for all centers/associations for Novice and down. Any team not complying will be suspended.
- 2) In order to give 6 & under hockey players equal ice time:
 1. Every two (2) minutes play will be whistled, clock will be stopped, and each team will have to change lines until the bench has been exhausted. In case of uneven numbers, a player may play only two (2) consecutive shifts and every player will double shift equally.
 2. The full roster has to participate.
 3. After two (2) minute whistle, face –off will be at center ice.
 4. Any infraction should be served as per Hockey MB.
- 3) An exception to the 6 & under two minute rule will be on a break away. When this occurs, stoppage in play will only happen when the play is finished. If a stoppage in play is whistled, the referee will assess a penalty shot.
- 4) Any breach of the 6 & under two minute rule will result in the assessment of a two (2) minute penalty to the offending **team**.

Novice, Atom, and Pee Wee:

1. Two fifteen (15) minute periods stop time, plus one (1) twenty (20) minute stop time period, with a ten (10) minute rest between either the first and second period or the second and third period.

Bantam Male/Female and Midget Female

1. Two fifteen (15) minute stop time periods, back to back, followed by a twenty (20) minute period stop time, with a ten (10) minute rest between the 2nd and 3rd period.

Midget Male

1. Three twenty (20) minute periods stop time with a ten (10) minute rest between periods.

General

1. Winning team is responsible for faxing game results and game sheets to the conveners within 24 hours of the end of the game. Failure to do so will result in loss of points and bond. In case of a tie, home team is responsible for submitting game sheets (same time frame as above). Failure to do so will result in loss of points and bond. If scheduled game is postponed, the home team must notify respective convener. Failure to do so will result in loss of bond.
2. All league games are to be played prior to league end date, which will be determined at the semi-annual meeting. For any scheduled games that cannot be played two (2) points will be awarded to the non-offending team and the offending team shall forfeit their bond.
3. Any game cancellations must be approved by the respective convener. When a team calls for approval of a game cancellation, except for weather, they must give a rescheduled date for said game. Games cancelled due to weather are to be rescheduled within two (2) weeks and the convener notified.
4. A tie in points shall be broken as follows:
 - 1) best win-loss record during league play
 - 2) refer to Hockey Manitoba handbook, article 65 Tie-Breaker
5. If at any time a team is ahead by **7** goals, the remainder of the game shall be played as straight time. This is also applied to league play-offs and Hockey Manitoba play-offs.

Officiating

1. League and League Play-offs
 1. *All officials must be certified in the current season. No association is to use officials that are not certified by the date of the last clinic offered by Hockey MB in the current season.*
 - 2) The host team has the option of using a 2 man or 3 man system for officials at all age levels, with the exception of **Bantam** Letain and **Midget** Male. If the 2 man system of officiating is used, one official shall be at least 4 years older than, and the other official shall be at least 2 years older than, the age group playing. If the 3 man system of officiating is used, the official shall be at least 4 years older than the age group playing, and the linesman shall be at least 2 years older than the age group playing. Any center not using qualified officials will lose their \$150.00 performance bond.

- 3) League Play Offs – Categories of Pee Wee and higher must have a minimum of one Level III official used. All Bantam Male and Midget Male must use the (3) three man system.
 - 4) Home Team provides the officials. In the event of a 3rd game, Bantam Male and Midget Male league will appoint head official. Expense to be shared, home team pays for linesmen. All other leagues at the discretion of the league convenor.
 - 5) Immediate family members **shall not** officiate in a play off game.
2. Bond Forfeiture
Any association not complying with the regulations pertaining to officials and the format for the officiating of games, shall forfeit their bond.
 3. Match Penalties
 - 1) All match penalties must be reported to the Director within 24 hours by the official. The player is suspended until ruling is made. Any suspension includes league, Hockey Manitoba or league play offs and Hockey Manitoba sanctioned tournaments in suspended players age category. Exhibition games do not count as games missed or sat out.
 4. CHA rules will apply in all games. The onus is on the coach to ensure that suspensions are served.

Hitting from Behind Penalties

*Minor penalty for hitting from behind in the last 10 minutes of the game result in a 2 minute penalty and game misconduct, therefore, the penalized player must sit out their teams next regular season game. A major penalty for hitting from behind or head checking results in a five minute penalty and a game misconduct plus a one game suspension. Suspensions must be served in league or sanctioned tournament games, no exhibition games. **ALL major penalties carry the same suspension guidelines, League play only.***

5. Midget Male Rules – *see attached addendum*

League Play Offs

1. Each hockey division shall play off and declare a winner in every age category. If any age group, the East and/or West divisions have been subdivided, the subdivisions shall play off to declare a winner who will then proceed to the regional East and West finals for the banner. They may meet in a cross-over final.

Play off structure will be a conveners recommendation in the best interest of all teams with approval at semi-annual meeting. There are to be **NO** tournaments scheduled for the first two (2) weeks of play-offs.

2. All play offs shall be a best two out of three series. If a play-off game is tied at the end of regulation time, a ten minute sudden death period is played immediately. If still tied, ice is to be resurfaced followed by 20 minute sudden death periods until a winner is declared.
3. Teams to notify convener of three (3) agreed upon dates. Dates may only be changed due to weather or by mutual agreement. Failure to comply may result in default or disqualification of offending team.
 - 1) If series are not completed by the dates so set, both teams involved will be subject to disqualification. Before disqualification the convener will contact the President of each participating association and give them 24 hours to provide a plan acceptable to convener to complete the series. The team or teams unable to satisfy the convener shall be disqualified.
4. In the division play offs, the team with the most points after league play will be awarded the first home game.
5. Teams may opt out of play after the league schedule is complete.

League Medals and Banners:

1. Regional Medals and/or Banners to be determined by the executive.