



***HOCKEY MANITOBA***  
**www.hockeymanitoba.ca**

---

**HOCKEY MANITOBA  
DIRECTOR'S CUP**

**MARCH 30 – APRIL 1, 2012**

**SITE SELECTION GUIDELINES  
& TECHNICAL PACKAGE**



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

---

### BID PROCESS

The Director's Cup will be awarded to a minor hockey association or club team that is selected by a committee representing Hockey Manitoba.

All applications must be submitted to the Hockey Manitoba office **no later than 4:30pm Monday, November 28, 2011** by one of the following methods:

Mail: Hockey Manitoba  
145 Pacific Avenue  
Winnipeg, MB R3B 2Z6

Email: [info@hockeymanitoba.ca](mailto:info@hockeymanitoba.ca)

Selected applicants will be advised of the date in which to make a formal presentation, if required, to the Bid Selection Committee. The recommended host site must be approved by the Hockey Manitoba Executive Committee before the host site is officially awarded the championship.

### HOSTING STANDARDS

In order for an association club team to be considered as a potential host of this major hockey competition, the site must meet the following minimum hosting standards:

1. The host association/team must have demonstrated the ability to stage major provincial sporting events in a highly successful manner, both financially and logistically. In other words, have a proven track record in hosting major events.
2. The host site must have a sufficient population base from which to market the event.
3. The host site must have a strong volunteer base within the business and hockey community from which to draw on for leadership. The bid should outline plans for recruitment and training of volunteers.
4. The host association must have an arena complex that is suitable, or 2 arenas within a 25-mile radius to serve as the main site for all games. The main arena must have a minimum seating capacity of 750. The second arena seating capacity can be minimal. Twin arena facilities are preferred. Travel between arenas will be taken into consideration in selection process.
5. The Host Organizing Committee must be willing to assume financial responsibility for the event.
6. The Host Organizing Committee must ensure there will be no other major hockey events being staged in the facility during or immediately prior to the dates of the championship.
7. The Host Organizing Committee is encouraged to extend the excitement of hosting this major event as broadly as possible throughout the host community and surrounding areas. The bid should include plans for community involvement, together with any special events or social activities that would add a festival-like atmosphere to the hosting arrangements.



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

---

### EVENT STRUCTURE

To ensure the event is conducted in accordance with acceptable Hockey Manitoba standards, committees will be structured to manage the event as follows.

#### Steering Committee

The Steering Committee will oversee the operation of the event, including the activities of the Host Organizing Committee.

The Steering Committee will approve the operating budget and organizational guidelines for the Host Organizing Committee and make policy decisions regarding the event as required.

During the event, the Steering Committee will liaise with the tournament sponsors to ensure all aspects of the event are conducted with Hockey Manitoba standards and regulations.

The members of the Steering Committee will be as follows:

<u>Chair</u>	Hockey Manitoba (appointed by Branch President)
<u>Members</u>	Host Committee Chair One additional Host Organizing Committee member Hockey Manitoba Executive Director

#### Host Organizing Committee

Reporting to the Steering Committee, the Host Organizing Committee will be responsible for the promotion and staging of the event.

The Host Organizing Committee will be made up of representatives from the local business community, as well as individuals from local hockey programs and the host association.

The structure of the Host Organizing Committee and the appointments to senior volunteer positions within the organization, including the Host Chair, are subject to the approval of the Steering Committee.

The Host Organizing Committee will be responsible to appoint the following committee chairs:

Accreditation/Protocol	Marketing & Promotions
Facilities	Game Day Operations
Finance & Sales	Minor Officials
Awards & Stats	Accommodations



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

### SITE SELECTION CONSIDERATIONS

The bid presentation should contain certain components for the Selection Committee to make a detailed evaluation of potential host sites for this event. Each presentation should address the following areas.

#### *A) Community Overview*

The bid presentation should contain an overview of the host community and region, as well as any other unique characteristics that may enhance the bid.

- i.* Rationale for the bid by the potential host community and region
- ii.* Overview of the characteristics of the community and surrounding region
- iii.* Map of the host community indicating locations of the key facilities (i.e. arenas, hotels, etc.)
- iv.* Introduction to the key personnel who will potentially serve on the Host Organizing Committee

#### *B) Business Plan*

The bid presentation should include a comprehensive business plan that will serve as a primary guide for the organization and the financing of the event. The business plan should include the following information:

- i.* Host Organizing Committee mandate and objectives
- ii.* Financial budget reflecting, in general terms, all potential revenues and expenditures associated with the staging of the event (revisions to budget must be submitted to the Steering Committee)
- iii.* Proposed organizational chart of the Host Organizing Committee
- iv.* Marketing plan outlining the advertising and promotional strategy, ticket pricing and sponsorship packages, as well as any other revenue anticipated from public and private sectors
- v.* Critical path for the organization of the event

#### *C) Finances*

First and foremost, the degree to which the Host Organizing Committee can maximize their return and reduce costs of the event to the teams is a primary consideration in the site selection process. Please include the Host Organizing Committee expectation of funding to or from Hockey Manitoba.

#### Revenue Opportunities

- a.* Local event sponsorship and suppliers
- b.* Recommended gate receipts not to exceed weekend pass \$15.00, day pass \$7.00
- c.* Merchandise sales (apparel must be ordered through Awards & More)
- d.* 50/50 & Silent Auction draws
- e.* Concession proceeds – to be negotiated by Host Organizing Committee with arena
- f.* Special fundraising activities
- g.* Rink board advertising sales
- h.* Souvenir program sales
- i.* Government/Municipal grants

The hosting Minor Hockey Association/Club Team will retain any net profits generated from the championship through consultation with the Host Organizing Committee.



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

### Expense Obligations

The Host Organizing Committee:

- a. Will be responsible for all game expenses including arena rental and staffing.
- b. Must submit a \$1,000 bond with the bid application. The bond will be returned in full upon submission of the final report.
- c. Must pay for all on and off-ice officials as well as 4 officials' supervisors (all costs for out-of-town officials) according to branch policy. This includes per diem (Friday to Sunday, except when officials are required to be in community Thursday evening for early Friday morning games) and accommodations (2 nights, except when officials are required to be in community Thursday evening for early Friday morning games) to a maximum of 18 officials and 4 supervisors. The host region pays for all other expenses including travel. Game fees are paid at a rate of \$15 per official = \$45 per game. (2 ref, 1 lines)
- d. Provide one hour of ice the first day of event for officials' development as well as a meeting room for the officials' "Meet & Greet" and development session – approx. 2 hrs.  
(See attached Technical Package for further details)

### *D) Event Responsibilities*

The Host Organizing Committee will:

- a. Publicize the event appropriately in order to achieve maximize attendance.
- b. Coordinate opening and closing ceremonies in conjunction with Hockey Manitoba (if applicable).
- c. Be responsible to provide a daily statistics/results package and update provided website.
- d. Provide Hockey Manitoba with a limited number of passes (to be agreed upon by the Host Chair and Hockey Manitoba Minor Chair) for its sponsors, if applicable.
- e. Ensure adequate medical services are on site for each game (first aid room is required).
- f. In addition to the officials' development component previously outlined, provide player and coach development opportunities as follows:

Player Development – two one-hour informative sessions (participating teams split approx. in half) which include WHL representative (confirmed by Hockey Manitoba) and/or other speakers as agreed by the Host Organizing Committee and Hockey Manitoba. Focus of informative session will be items such as training, nutrition, preparation and general introduction to concepts and/or skills required specific to the players' age category.

Coach Development – two one-hour sessions (participating team coaches split approx. in half) focused on additional developmental and instructional concepts applicable to concepts for players moving into a competitive/high performance stream of hockey. Hockey Manitoba will secure the speaker(s) for the coach development sessions and work with Host Organizing Committee to identify room requirements, a/v, logistics etc.

Note: For the player and coach development sessions, Hockey Manitoba will cover the cost of all speaker/instructor travel and honorariums. The Host Organizing Committee will be responsible for the following costs: Speaker/instructor accommodations and meals, room rental and set up, snacks/drinks for all players & coaches (must be significant snack such as fruit & veggie trays, pop/juice/coffee, etc.). There is no charge to players/coaches to attend.



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

- g.* In cooperation with the branch, set a deadline date for completing the tournament entry list.
- h.* Arrange and secure acceptable hotel accommodations for visiting teams, officials and tournament supervisors (shared accommodations 2 officials/room), WHL Scouts and branch representatives.
- i.* Be responsible for producing a souvenir program and work with Hockey Manitoba to ensure specific content/recognition is included.
- j.* Provide a scout's VIP room and/or meeting room for the duration of the championship, equipped with light beverages and snacks (i.e. chips, juice, coffee).

**Note:** There will be no skills competition. These competitions usually do not include all players and where they do utilize all players the time needed to conduct them is prohibitive. There will also be no banquet held as experience has shown it is a challenge for hosts logistically and not financially feasible.

### *E) Arena Facilities*

To host an event of this type these arena facility standards must be met:

- a.* Both host arenas must be available on an exclusive basis to the Host Organizing Committee for the entire weekend.
- b.* The main host arena must be able to seat a minimum of 750 and be located within the host city or town. The second arena can have minimal seating capacity. Both arenas should be in close proximity to each other (maximum 25 mile radius) with the preference being twin arenas.
- c.* Equipment storage must be provided free of charge for all teams either at the arena or host hotel.
- d.* A minimum of four dressing rooms per arena and two dressing rooms for officials and evaluators are required with the preference being 6-8 dressing rooms per arena.
- e.* Regulation-size, 85' x 200', artificial ice surface.
- f.* Approval to display sponsors' advertising throughout the arena including, but not limited to, exclusive use of rink boards and ice logos.
- g.* The right to display awards or other material in the lobby or concourse area.
- h.* Exclusive right to sell event merchandise, souvenir programs, and photographs. Note that apparel must be purchased through Hockey Manitoba's official supplier, Awards & More.

### *F) Transportation*

Host Committee is not responsible for transportation costs of the participating teams, officials or supervisors.

### *G) Marketing*

In order for the event to achieve its financial objectives, the Host Organizing Committee must generate substantial support from a variety of sources. To accomplish this, the Host Organizing Committee should develop a comprehensive marketing strategy that includes media advertising and ticket sale plans, as well as the manner in which support can be secured from the public and private sectors.



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

More specifically, the bid presentation should include an outline of the degree of support the host organization anticipates from the following sources:

- i. Ticket Sales – Plans should outline the strategy for the packaging of ticket sales for the overall championship. The maximum gate fees (admission) set by Hockey Manitoba is at a rate of \$7.00 per day or \$15.00 for a weekend pass. The host committee shall set their gate fee up to this maximum. Admission to the event must be priced in such a way to ensure individual games are family affordable. This will allow spectators of all ages the opportunity to experience an event of this magnitude. At the same time, the ticket pricing must be structured to enable the Host Organizing Committee to achieve revenue projections.
- ii. Venue Sales – Plans should indicate the level of sales that can be achieved at the arena venues in the merchandise and souvenir program product categories, as well as any other revenue potential that may be available.
- iii. Local/Regional Sponsorships – Plans should outline the market potential for cash and contra sponsorships both locally and regionally.
- iv. The availability of municipal support and funding should also be addressed including major financial contributions for hosting events.
- v. Other contributions such as in-kind donations and services should also be included in the bid (i.e. office space, staffing, equipment and other services). A detailed listing of the equipment requirements for the event will be provided to the Host Organizing Committee in the event guidelines.

Please note that every effort to maximize the cost efficiencies surrounding the staging of the event will be taken into account in the bid presentation. For instance, the Host Organizing Committee's ability to obtain support in the area of advertising and promotion, hotel rates and other facility subsidies could significantly enhance the financial success of the event. Some restrictions will apply to the Host Organizing Committee's ability to generate additional revenue through sponsorship. Hockey Manitoba will work to minimize the restrictions for sponsorship where possible.

In order to assist the Host Organizing Committee in maximizing its revenue potential, different levels of sponsorship should be set up prior to soliciting sponsorship for the event. All Sponsorship opportunities should be cleared through the Steering committee to ensure there is no conflict with Hockey Manitoba's sponsors or related activities.

### *H) Media Services*

The Host Organizing Committee will be directly responsible for servicing all local media during the event.

- i. The Host Organizing Committee will be responsible for establishing a media conference prior to the competition.
- ii. A media room at the event, supplied with coffee and doughnuts throughout the event, is recommended (can be the same as the scouts/VIP room).



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

---

### *I) Protocol*

The Host Organizing Committee will be responsible to coordinate all protocol arrangements for the event in accordance with Hockey Manitoba. This will ensure activities such as opening and closing ceremonies, special receptions and hospitality arrangements are conducted in accordance with Hockey Manitoba and guidelines.

#### Game Tickets

The Host Organizing Committee will:

- ii.* Recognize Hockey Manitoba passes or other VIP passes as agreed.
- iii.* Reserve complimentary entrance to the event for all teams and management.

#### Special Functions

- i.* The Host Organizing Committee will provide complimentary tickets for designated Hockey Manitoba representatives to any major special functions held during the course of the event, including the banquet.

### *J) Accreditation and Security*

The Host Organizing Committee will be responsible for providing:

- i.* An accreditation system that includes a registration package and identification card (optional) for participating teams, officials, media, VIPs and other dignitaries approved through the protocol guidelines for the event.
- ii.* A system to ensure all participating teams and visiting VIPs are provided with adequate security.

### *K) Special Events*

The Host Organizing Committee is encouraged to expand the event into the community to the furthest extent possible through the staging of various special events. The plan for special events should be outlined in general terms during the bid presentation.

### *L) Website*

The official tournament website will be hosted by Hockey Manitoba. The designated member of the Host Organizing Committee will be responsible for updating all statistics (game results, points, etc.) on the website immediately following each game. Hockey Manitoba will provide training well in advance of the event.

### *M) Event Logo*

The Director's Cup event logo is property of Hockey Manitoba and the Host Organizing Committee must use the approved event logo in all of its promotional/marketing initiatives. It may not be altered in any way without the approval of Hockey Manitoba.



# 2012 DIRECTOR'S CUP

## Site Selection Guidelines

---

### HOCKEY MANITOBA RESPONSIBILITIES

1. Hockey Manitoba will assist with event preparations and oversee the management of the event.
2. Hockey Manitoba will assign a representative to the Steering Committee and assist the Host Organizing Committee with the conduct of the event.
3. Provide tournament rules and regulations.
4. Assign on-ice officials & provide Game Supervision staff for all games.
5. Establish a tournament appeal committee.
6. Provide the host with a \$3,000.00 grant to be paid after receipt of a final event report and financial statement.

### DRAW

That each team be guaranteed a minimum of three (3) games and a maximum of four (4) games. The event will run Friday, Saturday and Sunday (no Thursday games). The Host Organizing Committee must reserve ice from Friday at 9:00am until Sunday at 3:00pm. Hockey Manitoba will provide a draft schedule to the Host Organizing Committee a minimum of 60 days prior to the event.

Anticipated number of games for the event will be 17 – 20; therefore total number of ice hours that host must budget for is approx. 34 – 40.

The Director's Cup is a development event and there will be no semi-final or final games.

That the minimum length of all games be two-fifteen minute stop time periods and one-twenty minute stop time period. Host associations electing to use two ice surfaces may apply to Hockey Manitoba to extend this to twenty-minute periods where more time is afforded.

### AMENDMENTS

There may be changes in levels of commitment between the time this application is submitted and the championship, pending sponsorship acquisition. If this does occur, Hockey Manitoba is responsible to notify the Host Organizing Committee as soon as possible. Within a reasonable amount of time, Hockey Manitoba and the Host Organizing Committee will have the option to re-evaluate the hosting bid.

# 2012 DIRECTOR'S CUP HOST SITE ACCEPTANCE

---

Name of Host Association – Please Print

---

Printed Name of Minor Hockey Association President

---

Signature of Minor Hockey Association President

---

Date

---

Printed Name of Hockey Manitoba Minor Council Chair

---

Signature of Hockey Manitoba Minor Council Chair

---

Date

---

Printed Name of Hockey Manitoba President

---

Signature of Hockey Manitoba President

---

Date



***HOCKEY MANITOBA***  
**www.hockeymanitoba.ca**

---

**HOCKEY MANITOBA  
DIRECTOR'S CUP**

**MARCH 30 – APRIL 1, 2012**

**TECHNICAL PACKAGE**

## Section I – General Event Information

---

**Event Date:** March 30 – April 1, 2012

**Location:** TBA

### **Tournament Objective**

The Directors Cup tournament was established to give second year Bantam aged players in the province of Manitoba a chance to compete against the top Bantam players from other regions throughout the province. The tournament is offered as a developmental opportunity and as such no championship game is played and no championship is awarded.

#### *Overtime/Shootout*

Although no play-off games will take place and no champion declared, the event will include a format for overtime and/or shootout in the event of a tie game after regulation. In the event of a tie game after regulation, a five minute, 4-on-4 sudden death overtime period will take place followed by a shoot-out if necessary. (shoot-out will follow IIHF format, to be circulated to all teams prior to event)

#### *Participating Teams*

One team per region is eligible to compete in the tournament. *Winnipeg has indicated they will not be sending teams to the Director's Cup in 2012.*

#### *Declaration of Participation*

Each Hockey Manitoba region must confirm its intention to participate at the Hockey Manitoba Semi-Annual Meeting preceding the Directors Cup.

#### *Competition Format*

The format shall be an uneven round robin tournament with a weighted schedule to ensure a competitive balance.

## **Section II – Player & Staff Eligibility**

---

### **Roster Size**

Each team may register a maximum of nineteen (19) players, two (2) of whom must be goaltenders. Each team must register a minimum of seventeen (17) players, two (2) of whom must be goaltenders. The players registered as goalkeepers shall be eligible to play as goalkeepers only (Hockey Canada Rule 2.2).

For a game, each team may have nineteen (19) players in uniform, two (2) of whom must be goaltenders.

### **Player Eligibility**

Males with the year of birth being 1998 (inclusive) are eligible to participate. Participants must be a Canadian citizen and have been a member of Hockey Manitoba in good standing within the three previous seasons.

An athlete's domicile or actual residence must be located, for at least 90 days prior to the opening of the tournament, within the recognized boundaries of the region they are representing.

Students attending school on a full-time basis outside of their region of permanent residence (where their parents live) during the year shall be required to compete for their home region.

The eligibility of any other athlete that is not clearly established by the Information Package shall be determined by the Player Development Committee.

### **Player Selection**

There are no restrictions on how a region may select its team, however all regions (excluding Winnipeg) will host try-outs and finalize their roster on the February Development weekend. (first weekend in February)

### **Practices and/or Exhibition Games**

Teams are permitted to practice or run development/skills sessions prior to the Director's Cup as long as they do not conflict with players' club team activities. Teams will not be permitted to participate in any game (exhibition or otherwise) until the conclusion of the Bantam club provincial championship weekend (March 2-4, 2012). It is the Player Development Committee's recommendation that all teams meet a 2-to-1 practice to game ratio for all pre-tournament events. Please note that a player's first obligation is to their club team.

### **Team Staff Composition**

Team staff composition will be as follows:

- Head Coach
- Assistant Coaches (2)
- Team Safety Person
- Manager

Only players in uniform and a maximum of five team officials shall be permitted to occupy the player's bench. These officials must be appropriately certified, registered with Hockey Manitoba and entered on the official roster.

## **Team Staff Eligibility**

### Coaches

The Head Coach must, at a minimum, be fully certified under the National Coaching Certification Program at the Development 1 (formerly Intermediate) Level Certification.

The Assistant Coaches (2) must, at a minimum, be fully certified under the National Coaching Certification Program at the Coach Level.

**All rostered team officials (includes coaches, safety person, Manager, etc.) must have their Respect in Sport or Speak Out Certification.**

### Safety Person

The team Safety person must be fully certified with the HCSP. The Team Safety may be a coach, manager or alternate volunteer.

## **Deadline to Submit Approved Team & Staff Registration Forms**

All Regions must submit their Branch approved completed team registration form (approved roster) to the Hockey Manitoba office no later than **February 15<sup>th</sup>, 2012**.

## **Tournament On-ice Officials**

On-ice officials shall be selected from a provincial pool of officials and assigned by the branch Director of Officiating or designated alternate.

## **Section III – Tournament Logistics/Operations**

---

### **Arena Location**

TBA

### **Dressing Rooms**

All teams must be in their assigned dressing room fifty (50) minutes prior to game time. It is the responsibility of a designated team official (Coach or Manager) to ensure that the team is ready to begin a game at the specified time. Furthermore, teams must vacate their assigned dressing rooms within forty (40) minutes following the completion of their game.

### **Equipment and Uniforms**

Each team will supply their own equipment and own set of home and away jerseys.

### **Warm up and game protocol**

All teams will be provided with a ten (10) minute warm-up period prior to each game.

Teams must be prepared to take to the ice fifteen (15) minutes prior to the start of the scheduled game time.

#### Game Protocol

- i. Teams will be dressed and ready to enter the ice for warm-up 15 minutes prior to the scheduled game time or immediately after the flood following the preceding game if a game is running late.
- ii. A ten (10) minute warm up will take place. The game will begin immediately following the warm up (no flood).
- iii. The ice will be resurfaced following the second period and at the conclusion of the game. Upon returning after the second intermission only the starting lineup will remain on the ice. All other players will go directly to their benches.

#### Post Game Protocol

- i. Teams congratulate their goaltenders
- ii. Teams line up on respective blue lines
- iii. Presentation of the Player of the Game for each team (if Host Organizing Committee designates as such)
- iv. Teams shake hands
- v. Teams leave ice

### **Pucks**

The Host Organizing Committee will make 30 pucks per team available for pre-game warm up. The Host Organizing Committee will provide an appropriate number of frozen game pucks for each game.

### **Ticket Policy / Accreditation**

Each team may have a maximum 24 accredited personnel (staff and players) which provides free access into facility (does not guarantee a seat).

## Section IV – Information to be Submitted to Hockey Manitoba

---

The team manager is responsible for the submission of all team information to Hockey Manitoba.

This information must be received on or before February 15, 2012.

\*\* Information forwarded prior to the deadline is greatly appreciated. \*\*

### TEAM REGISTRATION FORM

As soon as the regional team has been selected, the team manager must forward their completed team and staff registration form to Hockey Manitoba by the deadline indicated above.

The form is used for the event program and various other uses seen fit by the Host Committee. Please ensure all information is accurate!

Player jersey number (in ascending order)

- Full name
- Shot (Left or Right)
- Position
- Home Town
- Date of birth
- Team officials (Coaches, Assistants, Trainers, Managers)

### Entry Fee

There will be no entry fee for each region's to participate in the Director's Cup. In lieu of team's paying an entry fee, Hockey Manitoba receives a grant from the Western Hockey League, thus ensuring that the cost to regions and participants remains low. This money will then be distributed to the Host Committee to help offset tournament expenses.

### Expenses to be paid by the participating teams/regions

- a) Teams are responsible for the team preparation before the event.
- b) Hotel, meal and travel expenses during the event.
- c) Equipment, Sweaters and Socks  
Each team must supply their own set of equipment (pants, gloves, helmets) as well as home and away jerseys.
- d) Each team is responsible for any skate sharpening and repair of equipment for this event.
- e) Each team is responsible for any special events in which they wish to participate in during their stay. This would include tours and excursions during their stay and any entertainment costs.
- f) All players must provide their own protective equipment that must be in accordance with the most recent Hockey Canada Rules and Regulations.

## **Section V – Playing Rules & Regulations**

---

### **PLAYING RULES**

- a) All games will be conducted in accordance with Hockey Canada Rules unless otherwise specified.
- b) All games will consist of two (2) fifteen (15) minute and one (1) twenty minute (20) regulation stop time periods.
- c) All Branch suspensions will be recognized at the Director's Cup.
- d) Minimum Suspensions Guidelines as indicated on pages 153 – 158 of the Hockey Manitoba handbook will be in effect for this championship.

### **EVENT FORMAT**

The Directors Cup is offered as a developmental opportunity for the players. There is no championship trophy and the focus of the tournament is mainly on development and having a positive experience as opposed to winning. Each team will play a minimum of three games and maximum of four games. There will be no playoffs, however overtime and shoot-out will take place if a tie after regulation (protocol previously indicated).

### **HOME TEAM**

The home will be listed clearly on the schedule. The home team will wear white in all games and the visiting team will wear dark.

### **GAME START TIMES**

It is the responsibility of a designated team official (Coach or Manager) to ensure that the team is ready to begin a game at the specified time. Failure to do so may result in a two-minute minor delay of game penalty to the offending team.

### **TECHNICAL OFFICIALS**

Off-ice officials for all scheduled games in the Tournament will be assigned by the Host Committee. Tournament officials ONLY will be permitted in the time keepers/penalty box area. All officials must be over the age of 18.

---